

OH&S Meeting

Health and Safety			
9.10.2020		Time 11:45 PM	Site: Big Tree
Meeting called by	Jennifer Llewellyn		
Type of meeting	OH&S		
Facilitator	Jennifer Llewellyn		
Note taker	Jennifer Llewellyn		
Timekeeper	Jennifer Llewellyn		
Attendees	Heidi Fuerste, Jennifer Llewellyn, Terry Guest, Remington Fisher, Daisy Bruce, Allysa Peterson		
Topic			
Discussion	Hazards & Safety Concerns		
<p>The Crew was asked if they had noticed any safety hazards or had any concerns around the site. There were no concerns. The Crew was reminded to secure any loose clothing when working with the machines – including aprons. They were also reminded to use the designated risers and post to hold on and step over the piping at the vaccinating area. In addition, Crew were reminded that if they become dizzy when working with the machines, to stop and focus on a stationary object until it surpasses.</p>			
<p>Heidi asked the Crew to be cautious when extra TMS is being added to the table so it doesn't splash in Crew Member's eyes. Should a Crew Member get TMS in their eyes, the SDS should be referred to and eyes should be flushed with water immediately.</p>			
Conclusions	N/A		
Action Items		Person Responsible	Deadline
N/A		N/A	N/A
Topic			
Discussion	WorkSafe BC Incident #1		
<p>A Crew Member at Ocean Farms Hatchery was learning how to change a needle on the NFT machine and accidentally suffered a needle scrape to their middle finger.</p>			
<p>The Crew Member received First Aid attention on site and saw a physician following the incident. No time was lost due to this incident and the Crew Member has no limitations or residual injury. UPDATE: The claim was accepted for medical benefits</p>			
Conclusions	Incident Investigation		
<p>The Crew feels that there is nothing to do to prevent this incident from happening again in the future and that it was a fluke accident. Jennifer will conduct an accident investigation and report the findings at the next meeting. UPDATE: The investigation is overdue and will take place next time Jennifer can make it out to Duncan.</p>			
Action Items		Person Responsible	Deadline
Accident Investigation to occur at Ocean Farms		Jennifer Llewellyn	September 5, 2020
Topic			

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Discussion	Big Tree OH&S Inspection Results		
Jennifer completed an OH&S Inspection at Big Tree on September 10 th and shared the finding of the inspection with the Crew.			
Conclusions	Inspection Results:		
The Crew was reminded to not leave culls on the floor as they present a slipping hazard and inhumane treatment to the fish. If a fish doesn't make the cull bucket, reject bucket or smalls bucket, vaccinators are to remove the fish from the floor as soon as possible or in between brails.			
Two fire extinguishers were past due on inspection (One by 13 months)			
Crew were reminded to place anti fatigue matting beneath plastic risers to prevent slipping and falling.			
The dash cams in the company vehicles are not all in working order.			
Action Items		Person Responsible	Deadline
Andrew & Chris will look at adjusting the machines to minimize fish on the floor		Andrew Campbell & Chris Hounsell	Next BT Group
Kim will notify hatchery management at Big Tree that the fire extinguishers need to be inspected		Kim Kirschner	By Next BT Group
Terry will fix the dash cams in the vehicles		Terry Guest	September 15, 2020